

## REGULATIONS INTERIEUR 2020

### NAME / PLACE / TIME

1/ The International Biennale Interieur takes place in Kortrijk Xpo, Doorniksesteenweg 216, Kortrijk (Belgium), on the initiative of and directed by Biennale Interieur.

INTERIEUR 2020 will take place from Thursday 22 to Monday 26 October 2020, every day from 10 am to 7 pm, except for one late opening evenings until 11 pm.

The official opening followed by the VIP late evening event will take place on Wednesday October 18<sup>th</sup> 2020, from 6 until 11 pm.

### AIM

2/ Every other year, the International Biennale Interieur features the brands responsible for the latest trends in interior design, for the most inventive use of materials, and for objects for the residential and contract markets which speak to the imagination. The 27<sup>th</sup> Biennale is a space for encounters and experiences, for reflection and appreciation, where there is added value when business and inherent meaning converge.

### EXHIBITS

3/ Any articles relating to interior and exterior design may be included in the exhibition: new products, new designs and applications, complete interiors and concepts, materials and tech design.

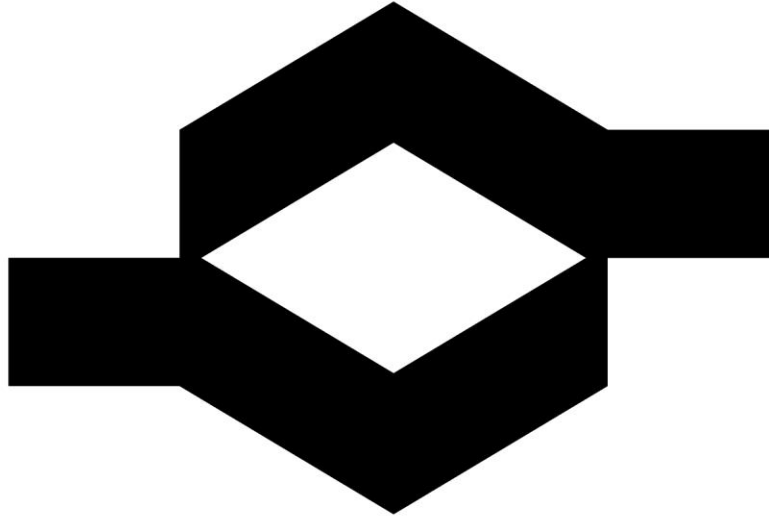
### CONDITIONS FOR APPLICATION

4/ In principle, participation is open to all Belgian and foreign manufacturers whose products meet the description under par. 3.

5/ Each participant must complete and sign an application for participation. Any cooperation with third parties (dealers, retailers, designers, etc.) must be submitted for approval to the O.C. prior to the event.

With his signature, each participant agrees to abide by these regulations, to accept any measures and regulations subsequently imposed by the Organising Committee (O.C.) and to comply with all applicable laws and bye-laws (e.g. taxes, copyrights, licences, etc.).

In case of violation of these regulations, the stand will be vacated at the expense of the participant. The O.C. has the right to have products and/or parts of the stand removed that do not conform to the regulations set by the O.C..



6/ The application for participation shall not be taken into consideration until after receipt of the deposit of 1/4 of the rent.

7/ Applications must reach the Biennale Interieur through [www.interieur.be](http://www.interieur.be).

8/ The O.C. has the final decision on the full or conditional acceptance of the application in accordance with the provisions in these regulations.

9/ The attribution of the stands will take place within the shortest time possible following approval by O.C.. In locating stands, the wishes of the participant shall be met as fully as possible. The O.C., however, has the right to determine the site of the stand and, if necessary, to alter it (see par. 24 of the regulations).

10/ Advertising on the outside of the stands is permitted only under the terms of the O.C. Advertising that does not conform to these terms must be removed by the participant himself upon request of the O.C. It is not permitted to display names of dealers on external stand walls.

#### TECHNICAL MANUAL

11/ After acceptance, and taking into account articles 6 and 9, participants will be granted access to the online technical manual, listing all available services. Participants must order the required services by 15 August 2020, at the latest.

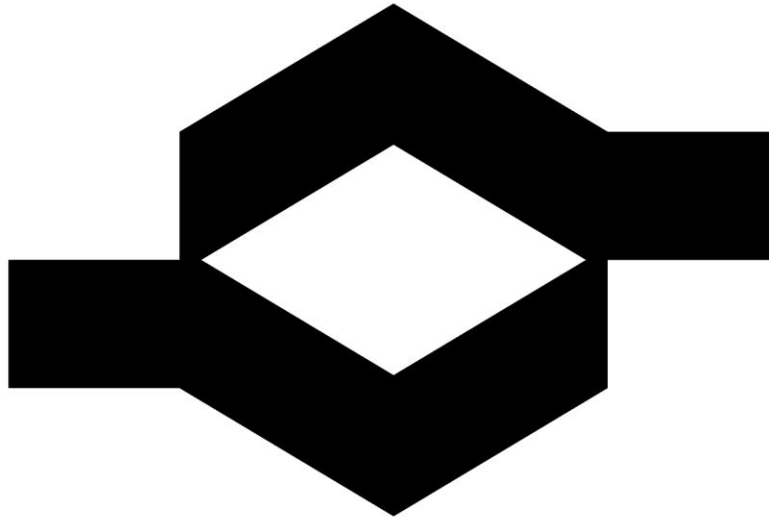
#### LIGHTING / POWER / WATER / GAS

12/ All requests for connections must be submitted through the online technical manual. All connections of services such as water, electricity etc., can only be guaranteed after full payment of all outstanding charges.

13/ An under-floor electricity mains is available in the halls. Each participant can connect his own installation (if conform to the official safety rules) with a switchbox and fuses. The connection must be executed by the officially appointed electrician. The cost of this connection, as well as the electricity consumption, is at the expense of the participant. For the use of high consumption water or electricity connections, a separate agreement must be made with the O.C.

#### PASSES

14/ Every participant will receive badges for his own use. In case of misuse, these badges can be withdrawn. INTERIEUR 2020 will be open every day, including Sundays.



### COMMUNICATION PACKAGE

15/ All brands taking part must subscribe to the communication package (1,750 € per brand). This package includes communications about the Biennale Interieur and the presence of the brand, visibility on the event website, in the INTERIEUR 2020 magazine and use of the logo pack and the application for scanning visitor badges. The material required for the website and the magazine must be sent to the O.C. by 15 August 2020 at the latest. Technical instructions will be issued before 15 July 2020: the layout of the submitted material must correspond to the layout instructions defined by the O.C.

### INSURANCE

16/ The O.C. strongly recommends participants to take out appropriate insurance to cover any damage to their goods and materials, as well as insurance against other risks, e.g. all-risk insurance, third party liability, industrial accidents, transport of goods.

17/ Each participant must have a fire-extinguisher on his stand, the capacity of which must be appropriate to the size of the stand. This will be checked by the Fire Brigade.

### RESPONSABILITIES OF THE PARTICIPANTS AND OF THE O.C.

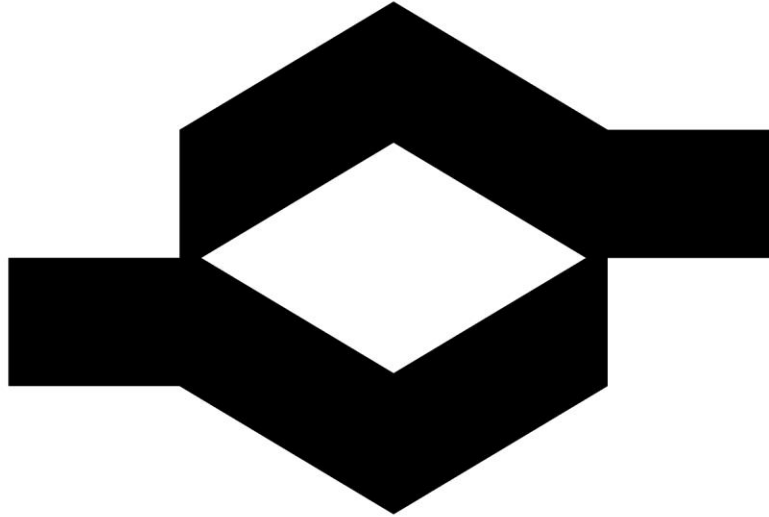
18/ The O.C. cannot be held liable for any damage suffered by participants, persons and goods caused by accidents, rain, theft, fire or any other damage, whatever the causes may be. Participants are liable to the O.C. and to third parties for damage or accidents caused by themselves, their installation or employees, to the building, to their own goods and to other participants and their goods or to visitors and their goods.

### BUILD-UP AND BREAKDOWN

19/ After approval by the O.C., the construction and the decoration of the stand is entirely left to each participant's initiative. Participants must strictly adhere to the space that is allocated to them. No part of their stand, such as extended ceilings or lighting elements, may protrude into the gangways. For reasons of safety, no packaging material may be stored behind the stands. Loose materials, such as rubber granules, earth or sand, may not be used for flooring in areas that are accessible to visitors.

In case of any resulting nuisance, such materials will be removed and cleaning costs will be charged to the offending participant.

20/ Each participant is required to transport his materials and exhibited goods at his own expense and risk. All packaging, rubbish, waste etc. that has not been tidied away, if necessary, will be charged to the participant at 100 €/m<sup>3</sup>.



21/ Construction and dismantling of the stand may take place respectively 7 calendar days before and 2,5 calendar days after the exhibition. All stands must be completed by 2 pm on Thursday 20 October 2020 : full details and the exact dates will be provided in the technical manual. Work may continue during the weekend. The participants are not allowed to occupy their stands unless the full amount of the stand charge, the communication package and any other invoices have been paid.

22/ Plans for the stand must be submitted to the O.C. by 15 August 2020 at the latest. Construction of the stand may not be started unless the plans have been received and approved by the O.C..

23/ While constructing or dismantling their stands, the participants must not damage the existing infrastructure of the exhibition building.

24/ In order to maintain general standards, the O.C. can relocate any stand, include or introduce new stands, or even order the evacuation of a stand in the event products on display are disallowed by the O.C..

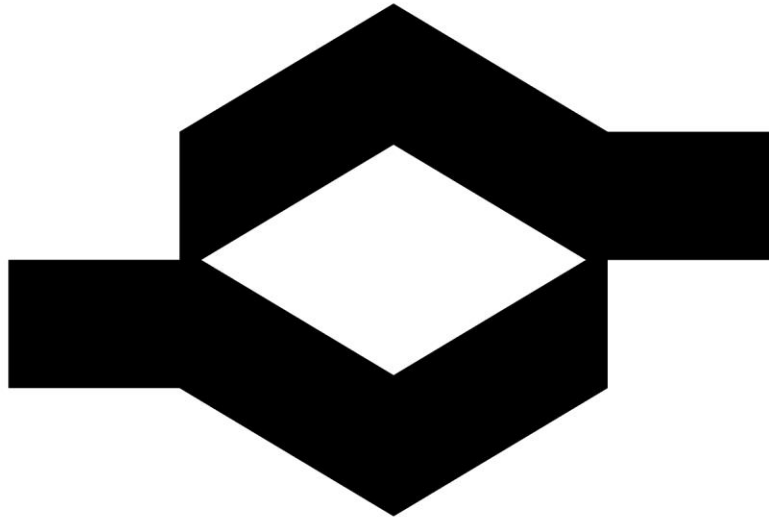
25/ Participants are required to avoid any excessive noise (music etc.). In case of noise pollution in excess of 75 dB, the O.C. is entitled to immediately neutralise the offending source or remove it from the stand and charge any costs to the participant.

26/ For the duration of the Biennale (22-26/10/2020), the use of emergency exits as entrances or exits is strictly forbidden. The passages to the emergency exits that are provided between the stands must always be kept clear and may not be used for stand elements or other activities of neighbouring stands.

#### PAYMENT

27/ Payment of the total stand charge is limited to three instalments:

- 1/4 as an advance together with the application.
- 1/4 within one month after the acceptance of the application by the O.C.
- the balance of 1/2 one month after allocation of the stand space, before 1 August 2020 at the latest.



Access to the technical manual and final confirmation of the stand hire can only be issued after payment of the final installment. As long this is not received, the O.C. may dispose freely of the location of the stands, without being obliged to notify the participant. This then implies that the participant is no longer entitled to his stand and that all payments so far received remain the property of the O.C.

28/ For services listed in the technical manual, participants will receive a separate invoice. Payment is due before 1 September 2020.

Any orders received after 1 September 2020 will be subjected to a 50 % price increase. The stand may only be occupied after timely payment for the various services.

29/ Should the O.C. reject an application, the remitted amounts will be refunded without any compensation or indemnification.

30/ Should the participant, for any reason whatsoever, renounce his application after being accepted, the full rental cost will still be demanded and the O.C. can dispose of the site.

#### UNFORESEEN CIRCUMSTANCES / FORCE MAJEURE / DISPUTES

31/ In all cases for which no provision is made in these regulations, the final decision rests with the O.C..

32/ The O.C. of the Biennale Interieur is freed in law of all responsibility and not obliged to supply any engagement made to the other party in case of an event of force majeure. Under 'force majeure' needs to be understood: "a situation whereby the execution of the agreement made by the Biennale Interieur, wholly or in part, temporarily or not, is prevented by conditions beyond its control." The following cases shall in any case, but not exhaustively, be regarded as force majeure: fire, riot, war, epidemic, epidemic, flooding, electrical and computer disturbances, decisions or interventions by government. In that case, the Biennale Interieur will not owe any compensation and will not be obliged to repay advances already paid.

33/ This agreement is subject to Belgian jurisdiction. Only the Kortrijk courts will have competence in case of any dispute.