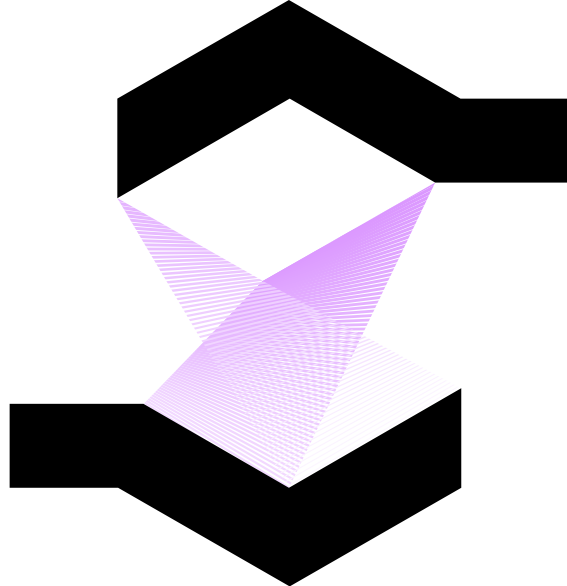




20-24 OCTOBER

BIENNALE INTERIEUR[®] 22 APPLICATION FOR PARTICIPATION



Company

 Address

 Postal code City

 Country

 VAT number

Represented by:
 Naam

 Functie

Invoicing data: (if different from the data above)
 Company

 Address

 Postal code City

 Country

 VAT number

Contact person follow-up booth:
 (technical information, stand location,...)
 Name

 Function

 E-mail address

 Phone number

Contact person invoicing:
 Name

 E-mail address

 Phone number

1/ Wishes to apply for participation in the
 27th International Biennale INTERIEUR 2022, with the
 following NEW PRODUCTS / BRANDS:

Registers as a: manufacturer agent

2/ Wishes to participate with the option

OPTION 01

'INTERIEUR SPOT'- WE TAKE CARE

20 m²: 7.500 € + 21% VAT*
 40 m²: 15.000 € + 21% VAT*
 Total: _____ €
 + 1.000 € per brand for the communication
 package (see pt. 4 below)

OPTION 02

'SPOTLIGHT'

3.000 € + 21% VAT*/object
 2.000 € + 21% VAT*/object if in
 combination with an Interieur or Booth spot
 Total: _____ €

OPTION 03

'BOOTH SPOT'- CREATE YOUR OWN

_____ m² (min.50m²-max.120m²)
 space only at 200 € / m² + 21% VAT*
 Total: _____ €
 + 1.000 € per brand for the communication
 package (see pt. 4 below).

3/ Undertakes to pay the balance of the stand charge as follows:

For option 1 & 3:

- 1/2 of the total amount within one month after confirmation of participation
- the balance of 1/2 of the stand charge before 1 September 2022.

For option 2:

- The participation fee for the 'Spotlight' is charged in one invoice and is paid within one month after reception of the application.

4/ Agrees to pay 1,000 € + 21% VAT* per brand for the INTERIEUR 2022 communication package. This includes an advertisement in the magazine, on the website and use of the INTERIEUR 2022 logo pack. The required text and images must be supplied before 1 September 2022. Payment must be received before 1 October 2022.

5/ Agrees to pay, before 1 September 2022, for the extra services as ordered through the technical manual.

Signing the present application form implies acceptance of the regulations; these are available for download at www.interieur.be/takepart.

Date: _____

Signature:

*VAT only applies to Belgian participants

REGULATIONS

NAME / PLACE / TIME

1/ The International Biennale Interieur takes place in Kortrijk Xpo, Doorniksesteenweg 216, Kortrijk (Belgium), in the even-numbered years, during the second half of October, on the initiative of and directed by Interieur. INTERIEUR 2022 will take place from 20 to 24 October 2022, every day from 10 am to 7 pm, except for 2 late openings until 10 pm, on Thursday 20 and Friday 21 October 2022.

AIM

2/ Every other year, the International Biennale Interieur features the brands responsible for the latest trends in interior design, for the most inventive use of materials and for objects for the residential and contract markets which speak to the imagination. Although Interieur remains a commercial exhibition, it differs from traditional fairs because of its theme and its strict selection of participants and products, its exhibition formula and its outstanding satellite events which involve educational institutions, design groups, interior designers and architects as well as manufacturers, distributors and consumers.

EXHIBITS

3/ Any articles relating to interior and exterior design may be included in the exhibition: new products, new designs and applications, complete interiors and concepts, materials and tech design.

CONDITIONS FOR APPLICATION

4/ In principle, participation is open to all Belgian and foreign manufacturers whose products meet the description under par. 3.

5/ Each participant must complete and sign an application for participation.

With his signature, each participant agrees to abide by these regulations, to accept any measures and regulations subsequently imposed by the Organising Committee (O.C.) and to comply with all applicable laws and bye-laws (e.g. taxes, copyrights, licences, etc.). In case of violation of these regulations, the stand will be vacated at the expense of the participant. The O.C. has the right to have products and/or parts of the stand removed that do not conform to the regulations set by the O.C. and the Selection Committee (S.C.).

6/ Applications must be sent to: Biennale Interieur, Groeningestraat 37, B-8500 Kortrijk, Belgium or via interieur@interieur.be.

7/ The O.C. has the final decision on the full or conditional acceptance of the application for participation in accordance with the provisions in these regulations.

8/ The attribution of the stands will take place within the shortest time possible following the confirmation of the application. In locating stands, the wishes of the participant shall be met as fully as possible. The O.C., however, has the right to determine the site of the stand and, if necessary, to alter it (see par. 23 of the regulations).

9/ Advertising on the outside of the stands is permitted only under the terms of the O.C. Advertising that does not conform to these terms must be removed by the participant himself upon request of the O.C. It is not permitted to display names of dealers on external stand walls.

TECHNICAL MANUAL

10/ After confirmation of the participation, participants will be granted access to the online technical manual, listing all available services. Participants must order the required services by 15 September 2022, at the latest.

LIGHTING / WATER / GAS / TELEPHONE

11/ All requests for connections must be submitted through the online technical manual. All connections of services such as water, electricity etc., can only be guaranteed after full payment of all outstanding charges.

12/ An under-floor electricity mains is available in the halls. Each participant can connect his own installation (if conform to the official safety rules) with a switchbox and fuses. The connection must be executed by the officially appointed electrician. The cost of this connection, as well as the electricity consumption, is at the expense of the participant. For the use of high-consumption units a separate agreement must be made with the O.C.

PASSES

13/ Every participant will receive badges for his own use. In case of misuse, these badges can be withdrawn. INTERIEUR 2022 will be open every day, including Sunday.

MAGAZINE / ADVERTISING

14/ All brands taking part must subscribe to the communication package (1,000 € per brand). This package includes communication regarding the Biennale and the participation of the brand, minimum advertising in the magazine, a dedicated page on the website and use of the logo pack. The material required for the advertising must be sent to the O.C. by 1 September 2022 at the latest. Technical guidelines will be communicated before 1 August 2022. The layout of these pages must conform to the layout suggested by the O.C.

INSURANCE

15/ The O.C. strongly recommends participants to take out appropriate insurance to cover any damage to their goods and materials, as well as insurance against other risks, e.g. all-risk insurance, third party liability, industrial accidents, transport of goods.

16/ Each participant must have a fire-extinguisher on his stand, the capacity of which must be appropriate to the size of the stand. This will be checked by the Fire Brigade.



20-24 OCTOBER

**BIENNALE
INTERIEUR
22 THE DIGITAL
ERA**

REGULATIONS

RESPONSABILITIES OF THE PARTICIPANTS AND OF THE O.C.

17/ The O.C. cannot be held liable for any damage suffered by participants, persons and goods caused by accidents, rain, theft or any other damage, whatever the causes may be. Participants are liable to the O.C. and to third parties for damage or accidents caused by themselves, their installation or employees, to the building, to their own goods and to other participants and their goods or to visitors and their goods.

BUILD-UP AND BREAKDOWN

18/ After approval by the O.C., the construction and the decoration of the stand is entirely left to each participant's initiative. Participants must strictly adhere to the space that is allocated to them. No part of their stand, such as extended ceilings or lighting elements, may protrude into the gangways. For reasons of safety, no packaging material may be stored behind the stands. Loose materials, such as rubber granules, earth or sand, may not be used for flooring in areas that are accessible to visitors.

In case of any resulting nuisance, such materials will be removed and cleaning costs will be charged to the offending participant.

19/ Each participant is required to transport his materials and exhibited goods at his own expense and risk. All packaging, rubbish, waste etc. that has not been tidied away, if necessary, will be charged to the participant at 100 €/m³.

20/ Construction and dismantling of the stand may take place respectively 5 calendar days before and 1 calendar day after the exhibition. All stands must be completed by 7 pm on the day before the opening (Wednesday 19 October 2022) : full details and the exact dates will be provided in the technical manual. Work may continue during the weekend. The participants are not allowed to occupy their stands unless the full amount of the stand charge, the communication package and any other invoices have been paid.

21/ Plans for the stand must be submitted to the O.C. by 1 September 2022 at the latest. Construction of the stand may not be started unless the plans have been received and approved by the O.C..

22/ While constructing or dismantling their stands, the participants must not damage the existing infrastructure of the exhibition building.

23/ In order to maintain general standards, the O.C. can relocate any stand, include or introduce new stands, or even order the evacuation of a stand in the event products on display are disallowed by the S.C..

24/ Participants are required to avoid any excessive noise (music etc.). In case of noise pollution in excess of 75 dB, the O.C. is entitled to immediately neutralise the offending source or remove it from the stand and charge any costs to the participant.

25/ For the duration of the Biennale (20-24/10/2022), the use of emergency exits as entrances or exits is strictly forbidden. The passages to the emergency exits that are provided between the stands must always be kept clear and may not be used for stand elements or other activities of participants.

PAYMENT

26/ Payment of the total stand charge for option 'Booth spot'- create your own and 'Interieur spot'- we take care, is limited to two instalments:

- 1/2 of the total amount within one month after confirmation of participation
- the balance of 1/2 of the stand charge before 1 September 2022.

The participation fee for the 'Spotlight' is charged in one invoice and is paid within one month after reception of the application.

Final attribution of stands cannot be made unless all payments have been received on time. Unless this has been complied with, the O.C. may dispose freely of the location of the stands, without being obliged to notify the participant. This implies that the participant is no longer entitled to his stand and that all payments so far received remain the property of the O.C.

27/ For services listed in the technical manual, participants will receive a separate invoice. Payment is due before 1 September 2022. Any orders received after 1 September 2022 will be subjected to a 50 % price increase. The stand may only be occupied after timely payment for the various services.

28/ Should the participant, for any reason whatsoever, renounce his application after being selected, the full rental cost will still be demanded and the O.C. can dispose of the site.

UNFORESEEN CIRCUMSTANCES / FORCE MAJEURE / DISPUTES

29/ In all cases for which no provision is made in these regulations, the final decision rests with the O.C..

30/ The O.C. of the Biennale Interieur is discharged by operation of law and is not bound to fulfil any obligation towards the other party in the event of force majeure. Force majeure is understood to mean 'the situation in which the execution of the agreement by the Biennale Interieur is fully or partly, temporarily or otherwise, prevented by circumstances beyond its control'. The following cases shall in any case, but not exclusively, be considered as force majeure: fire, riots, war, epidemics, floods, electrical and computer failures, government decisions or interventions. In such cases the Biennale Interieur shall not be liable for any compensation or damages and shall not be obliged to refund any advance payments made.

31/ This agreement is subject to Belgian jurisdiction. Only the Kortrijk courts will have competence in case of any dispute.



20-24 OCTOBER

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